**Cindy Makita**

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**EDUCATION**

Florida International University (FIU), Honors College

**Bachelor of Business Administration (BBA)**  July 2018 (expected)

* Dean’s List; 3.90/4 GPA
* Program Track: Honors in International Business
* International Business Study Abroad in Berlin and Paris (2017)

*Relevant Courses:* Financial Accounting, Calculus for Business, Applied Macroeconomics, Managerial Accounting, Multinational Corporation Strategy, International Management, International Marketing, Financial Management, International Finance, Qualitative Methods of Business, Information Systems Management

**SKILLS**

* Languages: First Language: English, Second Language: French, Moderate proficiency in Afrikaans
* Computer skills: Proficient in Microsoft Word, Excel, Outlook, PowerPoint, and Internet

**WORK HISTORY**

Florida International University Wellness & Recreation Center - Miami, FL

**Certified Personal Trainer** August 2015-Present

* Formulate training programs based on client’s goals and fitness levels
* Pursued and achieved yearly sales targets
* Advise and coach clients on healthy lifestyle choices
* Train and mentor new incoming trainers
* Conduct weekly group training and one-on-one sessions
* Market the Recreation Center through event promotions and outreach

Florida International University College of Business- Miami, FL January 2018-April 2018

**Teaching Assistant**

* Assisted with coordination, organization and administration of a 280-student class for a core undergraduate business class
* Collaborated with professor to orchestrate weekly class debates and discussions

International Finance Corporation-Washington, DC May 2017-July 2017

**Intern**

* Assisted the IT Governance team with streamlining the IT project submission process, and as a result of revised strategy, 36 projects totaling $31million were approved in 2 and a half hours
* Recognized in the Corporate Information and Technology(CIT) Excellence Awards for work in the streamlining process
* Facilitated IT governance process in Corporate Information & Technology department using Clarity PDM
* Monitored project and portfolio status and Annual Investment Planning (AIP) using SharePoint AIP tool
* Updated documents and internal web content
* Analyzed and developed visual representation of Shared Service Agreement (SSA) reports
* Conducted quality assurance

**LEADERSHIP EXPERIENCE**

United States National Committee (USNC) for UN Women at Florida International University

**President** 2016-2018

* Led 6 Executive Board Members, 5 Committee Chairs and over 200 club members
* Won Service Club of the Year award under the Council for Student Organizations at FIU (2017)
* Formulated strategic plans for yearly initiatives, including planning weekly board meetings, general assembly meetings and semester events
* Volunteered with US National Committee for UN Women Miami Chapter, and was a member of the planning committee for the Annual 5k Walk to End Violence Against Women in which $17,000 (2016), and $10,000 (2018) were raised towards UN Women’s global efforts
* Collaborated with the Miami Chapter for UN Women in lighting up of the Miami Freedom Tower in Downtown Miami in support of the Global Orange Initiative (2016)
* Committee Chair for Public Relations (2015), promoted to 1st Vice President and then to President (2016)

Global Scholars Program, Florida International University (FIU) 2017- 2018

**President**

* Spearheaded start up and expansion of organization to the university community
* Collaborated with the Office of Graduate and International Admissions to assist in onboarding incoming international students
* Keynote Speaker at the International Exchange (I.E.) Summit 2017 in Miami, FL
* Oversaw 6 board members and 20 ambassadors

National Society for Leadership & Success (NSLS) at FIU 2016- 2017

**Founding Vice President**

* Started up the first chapter of NSLS at FIU and headed 7 executive board members alongside the President
* Planned and executed chapter events and meetings

**AFFILIATIONS**

Phi Kappa Phi Honors Society, Member 2018

Global Civic Engagement Student Advisory Board, Member 2018

Beta Gamma Sigma Honors Society, Member 2017-Present National Society of Collegiate Scholars (NSCS), Member 2016-Present

Caribbean Students Association at FIU, Member 2014-2016

**CERTIFICATIONS**

National Council on Strength & Fitness (NSCF) Certified Personal Trainer CPR certified through American Heart Association (AHA)

**HONORS/AWARDS**

* Dean’s List (2015, 2016, 2017, 2018)
* 12th Annual Women Who Lead Conference (FIU) Committee member & Speaker (2018)
* Northeastern University - Consortium of Undergraduate International Business Education (NU-CUIBE) Case Competition participant- Boston, MA (2017)

Selected as one of four students to represent FIU to compete against 16 other universities in an opportunity to showcase international business knowledge through an in-depth analysis of a given case

* Florida International University -Women Who Lead Conference Ambassador (2017)
* FIU Berlin/Paris Study Abroad Leadership Award (2017)
* Maldonado Global Scholars Program participant- New York City (2017)
* FIU in D.C. Fly-in participant- Washington D.C. (2017)
* FIU Wellness & Recreation Center- Personal Trainer of the Year Award (2016-17)
* National Conference for College Women Student Leaders (NCCWSL) Scholarship winner (2016)

**COMMUNITY SERVICE**

UN Women 5k walk to End The Violence, Planning Committee Member & Volunteer 2016/2017/2018

Service Trip to India with the International Business Honors Society (IBHS) to help a women’s cooperative, in a village named Bandhwari, start a sustainable business 2018

Annual Sickle-Cell Walk (Miami), Volunteer 2016

Haiti Relief for Hurricane Matthew, Volunteer 2016

Susan G. Komen Race for the Cure, Volunteer 2015

Golden Fires Charity Initiative in association with YOU Magazine (South Africa), Founder 2013